

<u>MEETING</u> LICENSING SUB-COMMITTEE
<u>DATE AND TIME</u> WEDNESDAY 1ST DECEMBER, 2021 AT 10.30 AM
<u>VENUE</u> HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BQ

TO: MEMBERS OF LICENSING SUB-COMMITTEE (Quorum 3)

Councillors

John Hart
John Marshall
Nick Mearing-Smith

** The licensing authority will only allow licensing decisions to be taken by a minimum of three Councillors. In the event of one Member being unable to attend, their place will be substituted by another Member taken from the membership of the full Licensing Committee. In the event of this substitution taking place, all parties will be informed of the change of Membership at the beginning of the hearing.*

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Governance Services contact: Governance Service governanceservice@barnet.gov.uk

Media Relations contact: Tristan Garrick 020 8359 2454

ASSURANCE GROUP

ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	APPOINTMENT OF CHAIRMAN	
2.	ABSENCE OF MEMBERS (IF ANY)	
3.	DECLARATION OF MEMBERS' DISCLOSABLE PECUNIARY INTERESTS AND NON PECUNIARY INTERESTS (IF ANY)	
4.	LICENSING SUB-COMMITTEE HEARING PROCEDURE	5 - 8
5.	QC WHETSTONE 1-3 TOTTERIDGE LANE	9 - 64
6.	MOTION TO EXCLUDE THE PRESS AND PUBLIC	
7.	DELIBERATION BY THE SUB-COMMITTEE IN PRIVATE SESSION	
8.	RE-ADMISSION OF THE PRESS AND PUBLIC: ANNOUNCEMENT OF THE DECISION OF THE SUB-COMMITTEE	
9.	ANY OTHER ITEM(S) THE CHAIRMAN DECIDES ARE URGENT	

FACILITIES FOR PEOPLE WITH DISABILITIES

Hendon Town Hall has access for wheelchair users including lifts and toilets. If you wish to let us know in advance that you will be attending the meeting, please telephone Governance Service governanceservice@barnet.gov.uk. People with hearing difficulties who have a text phone, may telephone our minicom number on 020 8203 8942. All of our Committee Rooms also have induction loops.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff or by uniformed custodians. It is vital you follow their instructions.

You should proceed calmly; do not run and do not use the lifts.

Do not stop to collect personal belongings

Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions.

Do not re-enter the building until told to do so.

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LONDON BOROUGH OF BARNET

LICENSING SUB COMMITTEE

HEARINGS PROCEDURE

AGENDA ITEM 4

General points

The following procedure is based on Regulations made by the Secretary of State under the Licensing Act 2003 (“the Hearings Regulations”) which may be viewed or downloaded from the website of the Department for Culture, Media and Sport by following links from www.culture.gov.uk

The procedure is intended as a general framework to ensure natural justice and a fair hearing. The conduct of individual hearings may vary slightly according to circumstances and the discretion of the Chairman. In all cases, however, this general framework will be followed.

The procedure allows each party a maximum period of 5 minutes in which to present their case (Regulations 16 & 24). At the end of the time allowed, the Chairman will terminate the presentation and the hearing will proceed in the form of a discussion led by the authority to explore points of dispute. The discussion will not be timed.

The procedure is subject to periodic review and amendment to reflect best practice and relevant legislative changes. An updated version of this procedure is published as soon as possible following any such amendments.

Governance Officer

- To seek nominations for Chairman
- Elect Chairman
- Hand over to the Chairman

Chairman

- Introduces him/herself and Members of the Committee, and outlines their roles.
- Introduces Licensing, Legal and Governance Officer.
- Explains that Legal and Governance Officers will be present during the Committee’s deliberations to advise only, and that the Licensing Officer will be excluded from deliberations.
- Asks parties present to introduce themselves.
- Outlines procedure to be followed.
- Asks all parties to confirm their understanding of the procedure.
- Clarifies any aspect(s) of the procedure where any parties are uncertain or asks Legal or Governance Officer as appropriate to clarify.

Governance Officer

- Informs Committee of absent parties.
- Details persons whom a party is seeking permission to represent them at hearing.
- Panel confer regarding permission.
- Chairman announces decision regarding permission.

Licensing Officer presents the report to the Committee

- Is a statement of the facts including details of the application and operating schedule, relevant policy details, detail representations made, a chronology of events and highlights the points on which the Authority requires clarification.

Applicant

- Presents opening submissions and clarifies points raised by Authority in notice of hearing. Time allowed 5 mins.

Other parties

- Presents opening submissions either in person or by spokes person
Time allowed 5 mins per interested party.

Note regarding use of video evidence

Video evidence must be in DVD format and will form part of the relevant party's five minutes opening submission. Any party wishing to use video evidence must submit a copy to the Authority along with sufficient, identical extra copies to serve on all the opposing parties – i.e. if the applicant is submitting it, there must be enough copies for all parties making representations and if a party making representations is submitting it there must be a copy for the applicant. The recording must be edited down to the highlights, containing only relevant matter which relates to the written representation previously submitted. In addition, a description of how, when and where the video was recorded and what it contains must be submitted. These must be supplied to the Authority at least five working days before the hearing.

Members question Licensing Officer on Policy

Discussion

Chairman leads a discussion concentrating on points of dispute:

Chairman asks Applicant what he disputes in other parties' submissions, and asks other parties to comment.

Chairman proceeds through all objectors dealing with all matters of contention.

When Chairman feels all matters have been thoroughly discussed and all parties have been given a fair and equal opportunity to comment and make representations, she/he closes discussion.

Determination

There are two procedures depending on whether or not determination is to be made at the end of the Hearing or within five working days of the Hearing. This later announcement of determination is permitted in terms of the Legislation for certain types of applications.

Chairman informs all present that the Committee will deliberate, that Legal and Governance Officer will remain to advise but will not be part of decision-making process, and that all others must leave (under Regulation 14).

- Parties, apart from Legal and Governance Officer, leave the room.
- The Committee deliberates, with advice as required from Legal and Governance Officer, and reaches a conclusion. The Legal officer may assist, as required, in formulating the wording of the determination.
- Parties return.

- Chairman reads out determination, and advises it will be sent in writing to all parties.
- Opportunity for determination to be clarified by any interested party who is unclear.
- Chairman gives advice about appealing against the determination.
- Chairman thanks all for attending and closes the meeting.

...Within five working days of the hearing

- Chairman explains requirement to determine the Hearing within five working days, and advises that the Committee will proceed to deliberate and announce the determination within that time.
- During deliberations, Legal and Governance Officers remain to advise on law and procedure as required. The Legal Officer may assist, as required, in formulating the wording of the determination. The Licensing Officer plays no part in the determination and withdraws for this part of the proceedings.
- Chairman advises all parties that they will receive written notification of the determination within five working days of the Hearing date, together with general information on how to appeal against the determination.
- Chairman thanks all parties for attending and invites the applicant, objector(s), other party(ies) and the Licensing Officer to leave.

Information on Appealing against the decision

You may at any time before the expiration of a period of 21 days from notification appeal to Willesden Magistrates' Court, 448 High Road London England NW10 2DZ (Telephone 020 8955 0555, DX 110850 Willesden 2) by way of Complaint for an Order. The Court may either dismiss the appeal, substitute for the decision appealed against any other decision which could have been made by the Licensing Authority or remit the case to the Licensing Authority to dispose of it in accordance with the directions of the court, and can make such order as to costs as it thinks fit.

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Licensing Sub-Committee
Wednesday 1st December 2021
10:30am



Title	QC Whetstone 1-3 Totteridge Lane London N20 0EX
Report of	Trading Standards & Licensing Manager
Wards	Totteridge
Status	Public
Urgent	N/A
Key	No
Enclosures	<p><i>Report of the Licensing Officer</i></p> <p>Annex 1 – Application Form</p> <p>Annex 2 – Conditions agreed with Police</p> <p>Annex 3 – Representations</p> <p>Annex 4 – Discussion between Noise officer and Agent</p> <p>Annex 5 – Matters for Decision</p>
Officer Contact Details	<p>Elisabeth Hammond 020 8359 5639</p> <p>Elisabeth.hammond@barnet.gov.uk</p>

Summary

This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003

Officers Recommendations

1. This report asks the Sub-Committee to consider an application for a New Premises Licence, under section 17 of the Licensing Act 2003 for QC Whetstone 1-3 Totteridge Lane London N20 0EX

1. WHY THIS REPORT IS NEEDED

- 1.1 The licensing authority having received valid representations against the application for a premises licence is expected to hold a hearing to consider those representations. The application can be determined by the licensing authority without a hearing in certain circumstances.

2. REASONS FOR RECOMMENDATIONS

- 2.1 Where a representation is submitted under Section 18 (3) of the Licencing Act 2003 the authority must hold a hearing to consider such representations, unless the representation is withdrawn, the applicant or any party or responsible authority who has made a valid representation agrees or where the authority considers that the representations are frivolous or vexatious.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 The Licensing Sub-Committee is required to give appropriate weight to the representations (including supporting information) presented by all the parties, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps that are appropriate to promote the four licensing objectives.

Having considered those relevant matters, the Licensing Sub-Committee is required to take such of the following steps (if any) as it considers appropriate for the promotion of the licensing objectives.

The steps are—

(a) To grant the licence subject to—

(i) conditions that are consistent with the operating schedule accompanying the application modified to such extent as the authority considers appropriate for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 of the Licensing Act 2003 be included in the licence;

(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

- (c) to refuse to specify a person in the licence as the premises supervisor;
- (d) to reject the application

For the purposes of 3.1(a) (i) above, the conditions of the licence are modified if any of them are altered or omitted or any new conditions added.

4. POST DECISION IMPLEMENTATION

- 4.1 The decision will have immediate effect

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 Members are referred to the Council's Licensing Policy for consideration

5.1.2 Timely legal and fair decisions support objectives are contained within the Corporate Plan. In particular in relation to a "successful London borough" by ensuring that only legal, well-regulated licensable activities occur within the borough.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 N/A

5.3 Legal and Constitutional References

5.3.1 The Licensing Act 2003 sets out how applications for premises licences should be dealt with where valid representations have been submitted.

5.3.2 Under the Council's Constitution, Article 7, the licensing sub-committee has responsibility delegated to it (from the Licensing Committee) for licensing hearings concerning all licensing matters.

5.4 Risk Management

- 5.4.1 N/A

5.5 Equalities and Diversity

5.5.1 Licence applications are dealt with according to the provisions of the Licensing Act 2003 and associated Regulations which allow both applications and representations to applications to be made by all sectors.

5.6 Consultation and Engagement

- 5.6.1 The statutory consultation process has been followed in accordance with the Licensing

Act 2003.

6. BACKGROUND PAPERS

6.1 The application and report of the Licensing Officer and appendices are attached to this report.

Officers Report

LICENSING ACT 2003

OFFICERS REPORT

QC Whetstone, 1-3 Totteridge Lane, London, N20 0EX

1. The Applicants

The application was submitted by Winckworth Sherwood LLP on behalf of Quick Commerce Ltd.

2. Application

The premises is based in a ground floor unit on a main road, below residential properties.

The application before the sub-committee was submitted on 7th September 2021 under Section 17 of the Licensing Act 2003 for an application for a New Premises Licence. The application seeks to apply for the following:-

Supply of alcohol (off the premises)

Monday	00:00hrs – 24:00hrs
Tuesday	00:00hrs – 24:00hrs
Wednesday	00:00hrs – 24:00hrs
Thursday	00:00hrs – 24:00hrs
Friday	00:00hrs – 24:00hrs
Saturday	00:00hrs – 24:00hrs
Sunday	00:00hrs – 24:00hrs

Hours the premises are open to the public

Monday	00:00hrs – 24:00hrs
Tuesday	00:00hrs – 24:00hrs
Wednesday	00:00hrs – 24:00hrs
Thursday	00:00hrs – 24:00hrs
Friday	00:00hrs – 24:00hrs
Saturday	00:00hrs – 24:00hrs
Sunday	00:00hrs – 24:00hrs

Within the application form, the applicant states the premises will *“be stocked with convenience goods including alcohol for packaging and delivery to fulfil customer orders made Online or via an App. There will be no customer access to the premises.”*

A full copy of the application form and the plan can be seen attached to this report in **Annex 1**.

3. Conditions agreed with Police

During the consultation period, the applicant was in communication with the Police. They came to an agreement in terms of conditions, which will be connected to the licence should the committee be minded to grant the licence today. The conditions are shown below:-

1. The sale of alcohol from the premises shall be for delivery only by a delivery Driver. Members of the public will have no access to the premises.

2. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
3. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
4. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
5. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
6. The system will display, on any recording, the correct time and date of the recording.
7. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
8. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.
9. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders directly employed by the premises licence holder will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
10. All delivery drivers directly employed by the premises licence holder shall receive training in age restricted sales.
 - a. Induction training must be completed and documented prior to the delivery of alcohol by the rider.
 - b. Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.
11. Training records will be available for inspection by a police officer or other authorised officer on request.
12. Training records will be electronically stored by the licence holder for a period of 12 months.
13. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer will be required to declare that he or she aged 18 or over. If the rider is not satisfied that the customer is aged 18 or over any alcohol in the order will be withheld.

14. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:
 - a. details of the time and date the refusal was made;
 - b. the identity of the rider refusing the sale;
 - c. details of the alcohol the person attempted to purchase.

15. This log/register will be available for inspection by a police officer or other authorised officer on request.

The Police agreement can be seen attached to this report in **Annex 2**.

4. Representations

The Licensing Team received 6 valid representations from local residents and interested parties. The representations relate to the Licensing objectives of public nuisance and public safety.

A representation was received from the Noise team as a Responsible Authority in relation to nuisance the licence may cause in terms of the activities and hours proposed.

We also received a representation from one local ward Councillor, with concerns about public safety and public nuisance regarding the proposed licensable hours and activities.

The full representations can be found in **Annex 3**.

5. Attaching conditions

The operating schedule, which is part of the application, includes certain additional steps that the applicant will take to protect the licensing objectives. These will become enforceable conditions, should the licence be granted. Additional conditions may be attached to the licence if the committee thinks it appropriate.

The Committee must have regard to all of the representations made and the evidence it hears, and is asked to note that it may not attach conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

In relation to conditions, the statutory guidance at chapter 10.8 states that “The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations.

Full Copies of the Councils Statement of Licensing Policy, the Statutory Guidance to the Act and the Council’s Guide to Good Practice at Licensed Premises will be available at the Licensing Sub Committee hearing or in advance if required.

Elisabeth Hammond
Licensing Officer

- Annex 1 – Application Form
- Annex 2 – Conditions agreed with Police
- Annex 3 – Representations
- Annex 4 – Matters for Decision

Application Form

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If the applicant's business is registered, use its registered name.

VAT number

Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

VON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /

* Nationality

Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premises will be stocked with convenience goods including alcohol for packaging and delivery to fulfill customer orders made Online or via an App. There will be no customer access to the premises.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

- Yes No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

- Yes No

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

- Yes No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Continued from previous page...

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

Continued from previous page...

SUNDAY

Start End

Start End

Will the sale of alcohol be for consumption:

- On the premises
- Off the premises
- Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /

Continued from previous page...

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Issuing licensing authority (if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

NA

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Members of the public will not have access to the premises at any point in time.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

The sale of alcohol from the premises shall be for delivery only by a delivery rider. Members of the public will have no access to the premises.

b) The prevention of crime and disorder

1. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
2. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
4. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
7. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.

c) Public safety

Members of the public will not be allowed to enter the premises.

d) The prevention of public nuisance

1. Between the hours of 1800 and 0800 riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only.
2. Riders will not be permitted to smoke in the immediate vicinity of the premises.
3. Riders will not be permitted to congregate in the immediate vicinity of the premises.
4. Riders will be instructed not to loiter in the vicinity of residential premises.
5. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 hours and 08:00 hours on the following day.
6. Prominent, clear and legible notices must be displayed at all exits requesting staff and couriers to respect the needs of local residents and to leave the premises and the area quietly.

e) The protection of children from harm

1. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being

Continued from previous page...

sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.

2. All delivery riders shall receive training in age restricted sales.

- Induction training must be completed and documented prior to the delivery of alcohol by the rider.
- Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

Training records will be electronically stored by the licence holder for a period of 12 months.

3. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer will be required to declare that he or she aged 18 or over. If the rider is not satisfied that the customer is aged 18 or over any alcohol in the order will be withheld.

4. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:

- details of the time and date the refusal was made;
- the identity of the rider refusing the sale;
- details of the alcohol the person attempted to purchase.

This log/register will be available for inspection by a police officer or other authorised officer on request.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
 - An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
 - A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
 - A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
 - A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
 - A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
 - A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
 - A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
 - A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
 - A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
-

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
 - (ii) any page containing the holder's photograph;
 - (iii) any page containing the holder's signature;
 - (iv) any page containing the date of expiry; and
 - (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.
-

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If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
-

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00

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Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00
* Fee amount (£)	<input type="text" value="190.00"/>

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="Winckworth Sherwood LLP"/>
* Capacity	<input type="text" value="Agent"/>
* Date	<input type="text" value="07"/> / <input type="text" value="09"/> / <input type="text" value="2021"/> dd mm yyyy

Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/barnet/apply-1> to upload this file and continue with your application.
Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

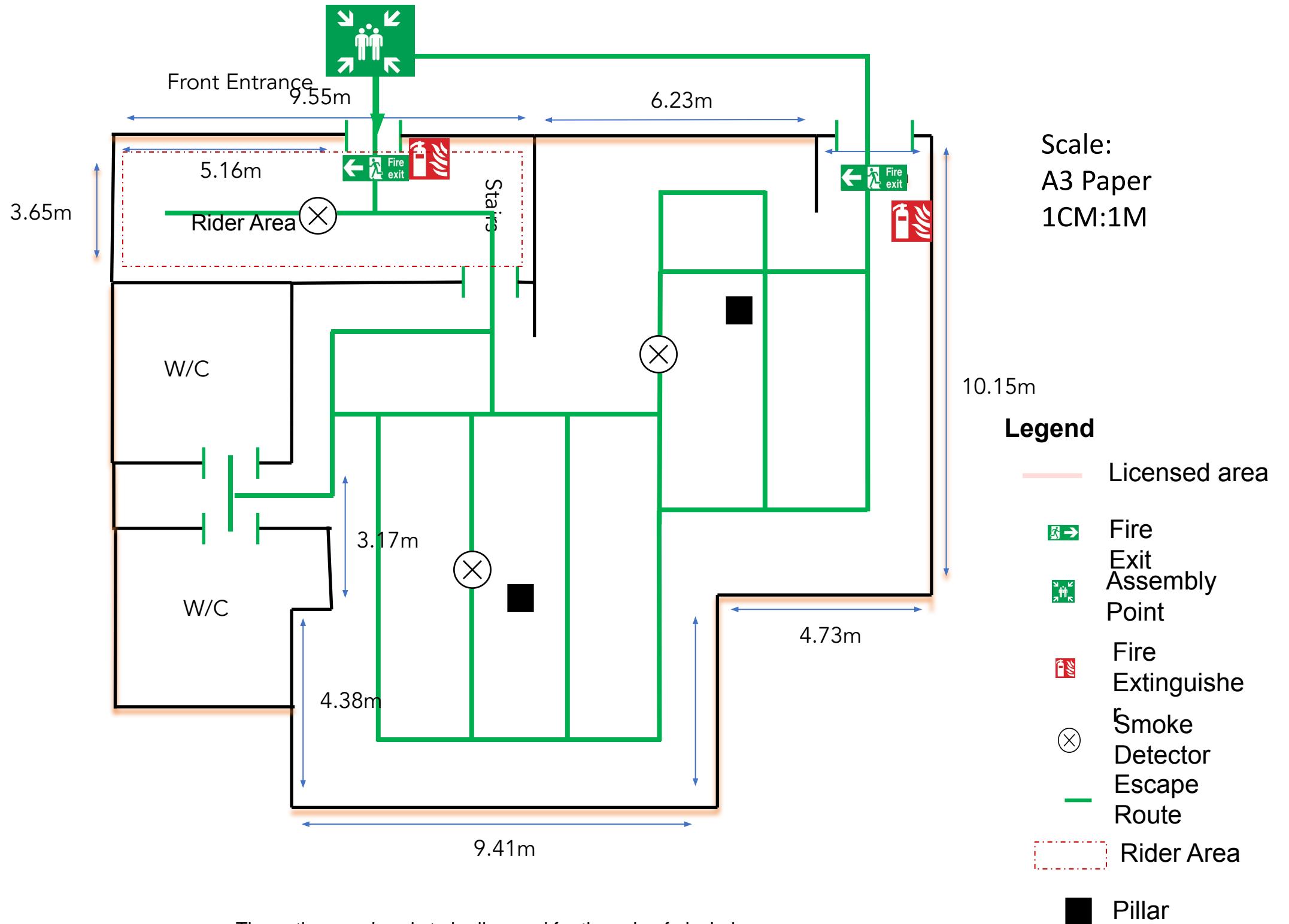
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="AGS/41407/109"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

1 - 3 Totteridge Lane, Whetstone – License Plan



The entire premises is to be licensed for the sale of alcohol

Conditions agreed with the Police

From: Kirby.Beresford2@met.police.uk <Kirby.Beresford2@met.police.uk>
Sent: 13 September 2021 15:00
To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Subject: FW: QC Whetstone - FW: New Premises Licence - 1-3 Totteridge Lane London N20 0EX - LAPRE1/21/64758

Good Afternoon,

Please see the email chain for the agreed conditions

Kind regards,
Pc Beresford

From: Andrew Sanders <asanders@wslaw.co.uk>
Sent: 13 September 2021 14:51
To: Beresford Kirby C - NW-CU <Kirby.Beresford2@met.police.uk>
Cc: Robert Botkai <rbotkai@wslaw.co.uk>
Subject: RE: QC Whetstone - FW: New Premises Licence - 1-3 Totteridge Lane London N20 0EX - LAPRE1/21/64758

Dear PC Beresford.

Many thanks for your email below and these conditions are agreed.

Kind regards

Andrew

Andrew Sanders
Senior Licensing Assistant

Winckworth
Sherwood

T +44 (0) 207 593 0250
F +44 (0) 207 593 5069
asanders@wslaw.co.uk

[Our Privacy Notice](#)

www.wslaw.co.uk

From: Kirby.Beresford2@met.police.uk <Kirby.Beresford2@met.police.uk> **On Behalf Of**
NWMailbox.LicensingBarnet@met.police.uk
Sent: 07 September 2021 19:25
To: Andrew Sanders <asanders@wslaw.co.uk>
Subject: FW: New Premises Licence - 1-3 Totteridge Lane London N20 0EX - LAPRE1/21/64758

This message originated outside Winckworth Sherwood

Good Afternoon,

I have received your application for 1-3 Totteridge Lane London N20 0EX, I have put together a list of conditions I feel are suitable to assist in promoting the licensing objectives:

1. The sale of alcohol from the premises shall be for delivery only by a delivery Driver. Members of the public will have no access to the premises.
2. A digital CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police.
3. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded digitally on to CD/DVD or other equivalent medium.
4. Any recording will be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request.
5. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
6. The system will display, on any recording, the correct time and date of the recording.
7. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
8. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register will be available for inspection by a police officer or other authorised officer on request.
9. The premises licence holder will ensure that an age verification policy will apply whereby all delivery riders directly employed by the premises licence holder will be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
10. All delivery drivers directly employed by the premises licence holder shall receive training in age restricted sales.
 - a. Induction training must be completed and documented prior to the delivery of alcohol by the rider.
 - b. Refresher/reinforcement training must be completed and documented at intervals of no more than 6 months.
11. Training records will be available for inspection by a police officer or other authorised officer on request.
12. Training records will be electronically stored by the licence holder for a period of 12 months.

13. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer will be required to declare that he or she aged 18 or over. If the rider is not satisfied that the customer is aged 18 or over any alcohol in the order will be withheld.
14. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register will contain:
 - a. details of the time and date the refusal was made;
 - b. the identity of the rider refusing the sale;
 - c. details of the alcohol the person attempted to purchase.
15. This log/register will be available for inspection by a police officer or other authorised officer on request.

If you have any questions or wish to discuss anything please do not hesitate to contact me.

Kind Regards
Pc Beresford 1330NW

Representations

Dear Sir/Madam,

Subject: Licence Application 1-3 Totteridge Lane, London N20 0EX

I should like to object to a Licence being granted for Quick Commerce Ltd to sell goods, including alcohol, online or via an App and for the goods to be delivered by 'riders' from 00.00hrs – 24.00hrs seven days a week.

Noise Nuisance: My concern is delivery vans bringing the goods to be sold to the venue in the first place at any time of day or night, and then the 'riders' collecting the goods 24/7 for onward delivery to the customers. At the moment, there is a 'Fit Club' gym on the ground floor which is only open during the day and early evening so that the nine flats above are not disturbed during the late evening or night by any activities taking place below them. There are also flats which are directly opposite this site in Totteridge Lane and houses going westwards.

Some of the flats above 1-3 Totteridge Lane have balconies over the 'in and out' lane which is directly in front of this building so they would be disturbed by vans and riders delivering and taking away goods, especially if they have their patio doors open for ventilation. Even if the 'riders' have electric bikes, they will still be chatting to one another and opening and closing the premises' doors. I am not aware that there is any rear parking where the 'riders' could park, although this would disturb the flats at the rear of the building. The business will also need to employ staff to unload the goods in the first place and then pack the goods according to the customers' orders. These staff will also be on shift work and continuously accessing the premises during the day and night.

I notice that when Quick Commerce Ltd were granted a recent application for a Licence at 210 High Road, East Finchley, London N2 9AY, the Police made a recommendation for 21 Conditions to be placed on the Licence. This indicated their concerns about the operation, even in a High Road. The location of 210 High Road is very different to 1-3 Totteridge Lane as it is on a 'High Road' and does not have nine flats on the floor above. Totteridge Lane is a residential road with just two small parades of shops either side of the Underground Station. However, this building is not in one of these small parades and is also requesting 24/7 hours which is totally out of keeping with the businesses in the parades.

Public safety: The location is also unsuitable for this kind of business operation because of its proximity to the junction with High Road, Whetstone. The delivery vans would increase the number of vehicles having to go through this busy and complex junction. Together with lorries already delivering to Waitrose and Boots, this would increase the danger for pedestrians in this stretch of road. Although the public are not allowed in the premises but have to buy online, there is a lot of footfall along the pavement which the delivery vans and 'riders' will be crossing to go in and out, as people walking to and from the Underground Station from the east or going to Waitrose will all be walking along here and 'riders' and vans driving in and out will be a huge hazard for them.

I respectfully request that the Committee refuse this application for a 24/7 operation. However, if the Committee is minded to grant this Licence, I would hope that the Police are recommending at least 21 Conditions, if not more, as well as any Conditions the Committee would like to add.

Kind regards,
Alison Cornelius
Hendon Town Hall
The Burroughs
London NW4

Cllr A Cornelius

From: Prasad, Joe <Joe.Prasad@Barnet.gov.uk>
Sent: 05 October 2021 13:11
To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Cc: Stabeler, Nicholas <Nicholas.Stabeler@Barnet.gov.uk>; Bull, Simon <Simon.Bull@Barnet.gov.uk>
Subject: RE: QC Whetstone - premises licence application

Hello Elisabeth,

I visited the venue today at 1230hrs. I noted the venue is situated underneath flats and has residents opposite and next to it too. I am concerned that if the venue becomes a 24hr delivery business that noise nuisance will occur to the local residents from the mopeds/cars (delivery drivers) coming and going throughout unsocial hours. The venue is in close proximity to residents and they will be affected by this.

I would support the business to operate within restricted times and not be 24hrs. I feel this would minimise noise nuisance occurring.

Kind regards

Joe Prasad
Noise / Nuisance Officer
Environmental Health
Development and Regulatory Services
London Borough of Barnet, 2 Bristol Avenue, Colindale, London NW9 4EW
Tel: 020 8359 3545

Please note my usual hours of work are Monday – Friday 0900hrs – 1730hrs.

Barnet online: www.barnet.gov.uk

 please consider the environment - do you really need to print this email?

From: Samantha Larkin xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Sent: 28 September 2021 14:36
To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Subject: REF: AGS/41407/00109/RPB 1-3 Totteridge Lane

Dear Sir/Madam,

I am writing with regards to the Licensing application that has been submitted by Quick Commerce Ltd for 1-3 Totteridge Lane.

We will be objecting with the following:

As a residence of Paulston House I STRONGLY OPPOSE the plans for licencing as follows:

- 24/7 operation will not only affect Paulston house residents it is extremely close to quiet residential housing surrounding Whetstone high street and Totteridge Lane
- A business whose principle hours of business are late at night is not compatible with this location
- Parking is a major issue for Paulston House. This will create major congestion issues and could affect the flow of traffic onto totteridge lane and the high road.
- Where alcohol is involved, the possibility for inappropriate behaviour, public nuisance and risk of increased criminal behavior/activity.
- From a safety point of view having deliveries and numerous delivery drivers hanging outside the building 24/7 is a major concern not to mention the noise it will create in unsociable hours.
- As Paultson House is mainly residential and the land in front is owned by the council, how is a service yard for deliveries, rubbish etc and potential vermin issues going to be managed effectively without causing problems for the locals
- Allowing the licence to go ahead could jeopardise mortgage applications for flats above such 24/7 premises, currently this is not an issue.

Ultimately it will have a significant negative impact on our quiet enjoyment of our homes, 24 hour use on small, noisy motorbikes, delivery drivers congregating on the street talking at 2am, resident safety, increased traffic and parking outside the apartments and increased risk of traffic accidents.

I would be grateful if the licensing team would consider my objection and acknowledge receipt of this email?

Kind Regards
Sam

Samantha Larkin
Flat xx Paulston House
1-3 Totteridge Lane
London
N20 xxx
xxxxxxxxxx

-----Original Message-----

From: Rita Larkin xxxxxxxxxxxxxxxxxxxxxxxxx

Sent: 04 October 2021 15:15

To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>

Subject: Re: AGS/41407/00109/RPB 1-3 Totteridge Lane // LAPRE1/21/64758

** Warning External Email **

Afternoon Elisabeth

Thank you for your response and apologies for the latest of my reply.

My connection to the property is that I have family who own a property within Paulston House and often stay with them, hence would be impacted by any change of usage to the the Gym located on the ground floor.

Many thanks

Rita

> On 29 Sep 2021, at 11:24, Hammond, Elisabeth
<Elisabeth.Hammond@Barnet.gov.uk> wrote:

>

> Dear Rita Larkin

>

> Thank you for your email regarding the premises licence application for 1-3 Totteridge Lane N20 0EX.

>

> I note from your email that your residential address is in Hereford, please could you provide me with details of how you have a connection to the premises in question? We are only able to accept valid representations from residents who could be directly affected by the licence were it to be granted.

>

> Regards

>

> Elisabeth Hammond

> Licensing Officer

> Commercial Premises

> London Borough of Barnet

> 2 Bristol Avenue

> Colindale

> London

> NW9 4EW

> 0208 359 5639

>

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> -----Original Message-----
> From: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
> Sent: 28 September 2021 15:47
> To: Rita Larkin xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
> Subject: RE: AGS/41407/00109/RPB 1-3 Totteridge Lane // LAPRE1/21/64758
>
> Dear Rita Larkin,
>
> Thank you for your comments.
>
> We have passed this onto the licensing officer to advise you further.
>
> Tell us about your experience
> Have we resolved your query today or maybe on this occasion we might not have been able to provide you with the response you had hoped for?
> We'd really value your opinion on how we're doing, what we're getting right and what we need to improve on. Ready to tell us? We've made it quick and easy to do. Simply complete our customer experience survey by visiting:
> <https://www.surveymonkey.co.uk/r/RateLicensing>
>
> Yours sincerely,
>
> Licensing Team
> Customer Service Advisor for Re
> Address: Barnet Council, 8th Floor, 2 Bristol Avenue, Colindale, NW9 4EW
> Email: LicensingAdmin@barnet.gov.uk
> Work: 0208 359 7443
> Website: www.capita.co.uk/property
> www.re-ltd.co.uk
>
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>
> -----Original Message-----
> From: Rita Larkin xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
> Sent: 28 September 2021 15:22

> To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
> Subject: AGS/41407/00109/RPB 1-3 Totteridge Lane
>
> ** Warning External Email **
>
> To whom it may concern
>
> The purpose of this communication, is to register my objection to the Licensing application submitted by Quick Commerce Ltd for 1 - 3 Totteridge Lane.
>
> As concerned citizen, the reasoning for opposing such a licence is listed below in no particular order:
>
> Paulson House is located in a quiet residential area very close to a residential Care Home. If a licence was issued and a 24/7 delivery service was sanctioned, the impact would provide no benefits to the local community and indeed would adversely affect the day to day living and environment. The community is currently well served with day to day provisions from large stores such as Waitress, directly opposite Paulston House and other high street shops such as M&S as well as a number of smaller bespoke shops providing food and drink up to 11.00pm at night.
>
> Some residents within Paulston House have small children whose sleep pattern could be disrupted by the noise and pollution of delivery drivers during a time when non essential workers are generally resting.
>
> Parking in front of Paulston House is increasingly becoming an issue with disputes over people blocking other drivers in. The small area at the front of the building does not provide sufficient safe access for vans and hence delivery vans may end up parking on the road, which is already busy due to normal traffic flow and being nearly opposite the Waitrose car park.
>
> There is also a concern to the environment re general wastage - the residents have their own bin area for day to day residential living - this area is not large enough to accommodate commerce usage.
>
> Locally there has been an increase in disruptive behaviour in the area particularly with Barnet House being empty - residents have had to report unsocial activity from teenagers, parking by travellers etc - any additional issues which may stem from a business selling alcohol would affect the community.
>
> I would be grateful if the licensing team would register this objection and consider the points made.
>
> Kind regards
>
> Rita Larkin
> xxxxxxxxxxxxxxxxxxxxxx
> Swainshill
> Hereford
> HR4 xxx

From: James Fowler xxxxxxxxxxxxxxxxxxxxxxxx
Sent: 30 September 2021 22:16
To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Subject: 1-3 Totteridge Lane, London, N20 0EX

Dear Sir/Madam,

I am writing with regards to the recent licensing application submitted by Quick Commerce Ltd for 1-3 Totteridge Lane, London, N20 0EX.

I wish to register my strong objection to this application for the following reasons.

- 24/7 license for supply of convenience goods including alcohol (off premises) in a small residential block of flats is inappropriate & would create noise throughout the day and night impacting negatively on the lives of residents in the block of flats & other local residents in the area.

- the total lack of sensitivity for local residents

- the operational use of what is currently a gym/office to what would be basically a storage & distribution facility is again inappropriate in a block of residential flats.

- a 24/7 operation would create a public nuisance with delivery drivers collecting packages throughout the day & night. This could also be intimidating to local residents & passers by if mopeds (especially if in groups) are loitering outside at all hours & people may fear for their safety.

- though the application states that there will be no public access to the premises the sale 24/7 of consumer goods especially alcohol could lead to anti social behaviour in the area and possibilities of further crimes.

- other considerations include traffic, where accidents & levels of traffic appear to have increased in recent months/years especially with accidents on the junction of Totteridge Lane & High Road, as well as near the junction to Waitrose.

I trust the objections raised above will be carefully considered.

Please acknowledge this objection.

Kind Regards
James Fowler

Flat xx Paulston House
1-3 Totteridge Lane
N20 xxx

From: David Fowler xxxxxxxxxxxxxxxxxxxxxxxx
Sent: 04 October 2021 12:09
To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Subject: 1-3 Totteridge Lane London N20 0EX - OBJECTION

With reference to the license application for 1-3 Totteridge Lane London N20 0EX. I STRONGLY oppose the plans for licensing.

- 24/7 operation in a residential area raises significant safety concerns for the area. I would feel very unsafe coming home late at night with this type of licensed premise.
- Parking is already a major concern at this property, numerous times as a pedestrian I have been blocked from using the pavement and had to dodge cars. The sushi mania delivery drivers already cause problems by riding on the pavements for pickups.

Thanks
David
Flat xx vermont House
xx Quayle Crescent
London
N20 xxx

From: Gaby Kleimberg xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Sent: 29 September 2021 19:05
To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Subject: Application objection - Quick Commerce/Paulston House, N20 0EX

To whom it may concern,

I am the owner of Flat xx, Paulston House and I would like to submit a strong objection to the application submitted by Quick Commerce Ltd for the retail premise at Paulston House, N20 0EX.

The proposal to operate a delivery company from the residential block that is Paulston House shows a complete disregard for the occupants of the flats within the building. To apply for a licence to operate between the hours of 00:00 and 24:00 just adds insult to injury. These are completely unsociable hours.

My flat overlooks the main road, with my bedroom directly above the entrance to what currently occupies the ground floor, FitClub Studios. It is noisy enough with the coming and going of members of the gym, and the movement of cars within what is already a very congested parking area directly outside.

It cannot be permitted for this company Quick Commerce to have delivery vans, mopeds, cars operating all throughout the night directly outside this block of flats. It will severely impact my quality of life as owner of Flat xx, as well as all the other occupants within the building.

This building is not suited at all for an organisation such as Quick Commerce.

Yours Sincerely,
Gabriela Kleimberg

From: Daniel Kleimberg xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx
Sent: 01 October 2021 16:07
To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Subject: Re: Objection to Premise Licence by Quick Commerce regarding Paulston House, N20 0EX // LAPRE1/21/64758

Dear Elisabeth,

My address is: xx Granville Road, London, N12 xxx

Kind Regards,
Daniel

On Fri, 1 Oct 2021 at 15:54, Hammond, Elisabeth <Elisabeth.Hammond@barnet.gov.uk> wrote:

Dear Mr Kleimberg

Thank you for your email.

Please could you provide me with details of your full residential address? We are only able to accept valid representations from residents who could be directly affected by the licence if it were it to be granted.

Regards

Elisabeth Hammond

Licensing Officer

Commercial Premises

London Borough of Barnet

2 Bristol Avenue

Colindale

London

NW9 4EW

0208 359 5639



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From: LicensingAdmin <LicensingAdmin@barnet.gov.uk>
Sent: 30 September 2021 09:38
To: Daniel Kleimberg xxxxxxxxxxxxxxxxx
Subject: RE: Objection to Premise Licence by Quick Commerce regarding Paulston House, N20 0EX // LAPRE1/21/64758

Dear Daniel Kleimberg,

Thank you for your comments.

We have passed this onto the licensing officer to advise you officer.

Tell us about your experience

Have we resolved your query today or maybe on this occasion we might not have been able to provide you with the response you had hoped for?

We'd really value your opinion on how we're doing, what we're getting right and what we need to improve on.

Ready to tell us?

We've made it quick and easy to do. Simply complete our customer experience survey by visiting:

<https://www.surveymonkey.co.uk/r/RateLicensing>

Yours sincerely,

Licensing Team

Customer Service Advisor for Re

Address: Barnet Council, 8th Floor, 2 Bristol Avenue, Colindale, NW9 4EW

Email: LicensingAdmin@barnet.gov.uk

Work: 0208 359 7443

Website: www.capita.co.uk/property

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From: Daniel Kleimberg xxxxxxxxxxxxxxxxxxxxxxxxx

Sent: 29 September 2021 18:25

To: LicensingAdmin <LicensingAdmin@barnet.gov.uk>

Subject: Objection to Premise Licence by Quick Commerce regarding Paulston House, N20 0EX

Dear Sir/Madam,

I am writing to provide my opposition to the application submitted by Quick Commerce for Paulston House, N20 0EX.

My sister lives at the property (owner of Flat xx, Paulston House), and is greatly concerned, as am I, with this company's proposal to operate a late night delivery service from a residential block of the flats. It is totally unacceptable.

I worry for my sister's mental health should this application be approved, as it will have a serious detrimental impact on her enjoyment of her own property. This is not forgetting all the other residents at Paulston House who will have their quality of life severely impacted too.

This application cannot be approved.

Thank you,

Daniel Kleimberg

Discussion between Noise officer and Agent

From: Prasad, Joe <Joe.Prasad@Barnet.gov.uk>
Sent: 18 October 2021 12:01
To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Cc: rbotkai@wslaw.co.uk
Subject: RE: Whetstone - FW: New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX, N20 9QJ - LAPRE1/21/64758

Hi Elisabeth,

I confirm receipt of the below email from Robert and agree to the amended changes. The only concerns I have from this are:

- The drivers loitering outside standing talking or playing loud music from their vehicles
- Noise nuisance coming from the deliveries of bread, milk, newspapers and magazines.7

Kind regards

Joe Prasad
Noise / Nuisance Officer
Environmental Health
Development and Regulatory Services
London Borough of Barnet, 2 Bristol Avenue, Colindale, London NW9 4EW
Tel: 020 8359 3545

Please note my usual hours of work are Monday – Friday 0900hrs – 1730hrs.

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From: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Sent: 14 October 2021 09:20
To: Robert Botkai <rbotkai@wslaw.co.uk>
Cc: Andrew Sanders <asanders@wslaw.co.uk>; Tina Vlahovic <tvlahovic@wslaw.co.uk>; Prasad, Joe <Joe.Prasad@Barnet.gov.uk>
Subject: RE: Whetstone - FW: New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX, N20 9QJ - LAPRE1/21/64758

Thank you Robert, I will wait to hear from Joe.

Regards

Elisabeth Hammond
Licensing Officer
Commercial Premises
London Borough of Barnet
2 Bristol Avenue
Colindale
London
NW9 4EW
0208 359 5639



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From: Robert Botkai <rbotkai@wslaw.co.uk>

Sent: 13 October 2021 16:52

To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>

Cc: Andrew Sanders <asanders@wslaw.co.uk>; Tina Vlahovic <tvlahovic@wslaw.co.uk>; Prasad, Joe <Joe.Prasad@Barnet.gov.uk>

Subject: RE: Whetstone - FW: New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX, N20 9QJ - LAPRE1/21/64758

**** Warning External Email ****

Hi Elizabeth

I have spoken with Joe Prasad this morning. Our client agrees to amend the application to include the following conditions:

1. Riders will be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only. [this will replace the existing condition which applies 1800 to 0800]
2. No deliveries to the premises shall take place between 22:00 hours and 07:00 hours the following day save for deliveries of bread, milk, newspapers and magazines.
3. All delivery riders will be employed directly by the licence holder or a group company of the licence holder

I believe that these conditions address Joe's concerns but will leave this for him to confirm.

Please confirm receipt of this email.

Many thanks

Robert

From: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Sent: 08 October 2021 14:08
To: Robert Botkai <rbotkai@wslaw.co.uk>
Cc: Andrew Sanders <asanders@wslaw.co.uk>; Tina Vlahovic <tvlahovic@wslaw.co.uk>
Subject: RE: Whetstone - FW: New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX, N20 9QJ - LAPRE1/21/64758

This message originated outside Winckworth Sherwood

Hi Robert

Apologies for not sending this sooner. I am still waiting to hear from our Legal team regarding the hearing paperwork, once that has been approved the full hearing report will be available on our website. In the meantime, I have attached the representations received, which will also be available in the pack.

The provisional date for the hearing is Friday 29th October at 10.30 at Hendon Town Hall. I will be able to confirm this fully once the paperwork has been published.

Regards

Elisabeth Hammond
Licensing Officer
Commercial Premises
London Borough of Barnet
2 Bristol Avenue
Colindale
London
NW9 4EW
0208 359 5639

RE

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STAY ALERT

CONTROL THE VIRUS

SAVE LIVES

BARNET LONDON BOROUGH

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From: Robert Botkai <rbotkai@wslaw.co.uk>
Sent: 08 October 2021 11:22
To: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>
Cc: Andrew Sanders <asanders@wslaw.co.uk>; Tina Vlahovic <tvlahovic@wslaw.co.uk>

Subject: Whetstone - FW: New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX, N20 9QJ - LAPRE1/21/64758

**** Warning External Email ****

Dear Elizabeth

Do you have copies of the representations please?

Also do you have a hearing date as yet?

Thanks

Robert

From: Hammond, Elisabeth <Elisabeth.Hammond@Barnet.gov.uk>

Sent: 06 October 2021 11:44

Subject: New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX, N20 9QJ - LAPRE1/21/64758

This message originated outside Winckworth Sherwood

New Premises Licence Application - QC Whetstone 1-3 Totteridge Lane N20 0EX

I am writing to advise you that a Licensing Sub-Committee is being arranged to hear the above application, to which relevant representations have been lodged. The Licensing Sub-Committee must meet within twenty working days of the last date for representations, as is stated in the Licensing Act 2003. In this case the application must be heard by 2nd November 2021.

You will be written to again when a date for the hearing has been confirmed. The papers and a document outlining the meeting procedure, which will be before the sub-committee, will be available to you before the hearing date.

If you have any additional information you wish to provide for the hearing, please make sure this is submitted to us at least 5 working days before the hearing, so that there is ample time to circulate to all parties.

Regards

Elisabeth Hammond
Licensing Officer
Commercial Premises
London Borough of Barnet
2 Bristol Avenue
Colindale
London
NW9 4EW
0208 359 5639

Matters for Decision

MATTERS FOR DECISION

QC Whetstone 1-3 Totteridge Lane London N20 0EX

Sale or supply of alcohol - off the premises

Standard Days and Timings

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	00:00	24:00			
Tuesday	00:00	24:00			
Wednesday	00:00	24:00			
Thursday	00:00	24:00			
Friday	00:00	24:00			
Saturday	00:00	24:00			
Sunday	00:00	24:00			

Added conditions, if any:

Reasons for decisions above:

To allow the premises to remain open to the public – deliveries only (no public access)

Standard Days and Timings

Day	Proposed start time	Proposed finish time	Granted as application	Amended to:	Refused
Monday	00:00	24:00			
Tuesday	00:00	24:00			
Wednesday	00:00	24:00			
Thursday	00:00	24:00			
Friday	00:00	24:00			
Saturday	00:00	24:00			
Sunday	00:00	24:00			

Added conditions, if any:

Reasons for decisions above:

